



# MINUTES

Chisholm Community Group  
CCG General Meeting  
Tuesday 21st May 2019  
7.00pm – Staff Room

## 2019 Executive Committee:

**President** – Amy Hague  
**Vice president** – Sarah Kitching  
**Secretary** – Andrea Deters  
**Assistant Secretary** – Sheila Lowe-Bradford  
**Treasurer** – Catherine Ashton  
**Assistant Treasurer** – Melinda Nagle  
**Event Coordinator** – Sarah Kitching  
**Assistant events Coordinator** – Bec Monaghan  
**Social Media** – Amy Hague

**Principal:** Michael Mifsud  
**Assistant Principal:** Andrew Emanuel

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**Attendees:** Andrew Emmanuel, Belinda Gatt, Amy Hague, Mel Nagle, Catherine Ashton, Sheila Lowe Bradford & Andrea Deters.

**Apologies:** Michael Mifsud, Sarah Kitching

1. **Opening Prayer** – Belinda Gatt ‘Respect’
2. **Adoption of Minutes of Previous Meeting** –  
**Moved by Catherine Ashton, Seconded by Amy Hague**

“That the minutes of the meeting of the Chisholm Community Group General Meeting held on Tuesday 19<sup>th</sup> March 2019 be adopted as a true and correct record.”

### 3. **Principals Report – Andrew Emmanuel**

- *The school thanked the CCG for their success with the welcome disco in Term 1;*
- *The feedback for the Mothers day event was all positive with the Dads suggesting they would be happy to help with a Mothers day breakfast again. The group agreed the Dads did a fantastic job;*
- *The School has been busy planning for the Chisholm 25 year anniversary celebrations. Monday’s activities will include either colonial dress up or sports uniform, classroom learning about Caroline Chisholm and a writing activity about what the children love about Chisholm as well as colonial games that parents can participate in and hot dogs and a drink for lunch. Cups for the drinks will be recyclable. On Tuesday Karen Baxter and Phil Rooke have organised a bushdance for Wednesday which parents can participate in. Thursday involves an incursion called ‘Colonial Tales’. There will be 3 sessions for the different stages to attend. The big celebrations will happen on Friday when Bishop Vincent will hold a mass on the undercover court for the whole school, family and friends as well as previous*

teachers principals and staff of Chisholm. A morning tea will be held afterwards for friends, family and special guests. A special commemorative Magnolia tree planting by Don Chisholm will also occur and a plaque will be placed with it. Parent help is required with parking and directions and helping with food on the Friday.

- A refurbishment of the office space has been approved and will commence in the next school holidays and continue into next term. The office will be relocated to the spare class room behind the teacher learning space during this time. This improvement is part of a facelift for the school that included the landscaping at the entrance to the school.

#### 4. Treasurers report

Last year's books will be audited soon.

Catherine suggested that in future we look at costings for future purchases and get quotes to determine the most cost effective option.

Money paid out to date has been for the disco, Amy's work on the CCG notice board and mother's day items.

#### 5. Event co-ordinators report –

Amy provided Sarah's report in her absence.

**Mother's day** – The mother's day bbq went really well. Unfortunately we ran out of bacon. The mother's day stall went well and feedback on the gifts was good.

The **Bain marie** will need looking at. It was suggested we put a call out to school families for an electrician who may be able to help with this. The food warmers proved very useful as an emergency backup.

In the next couple of weeks **Father's day** catalogues will come out so gifts will be ordered before the end of term.

The **welcome disco** was a hit. The group agreed Bop till you drop did a great job. The games they played with the children were a good mix with the dancing and great for keeping the children entertained. Lollies from the lolly drive last year were sold and were very popular, this was a good money maker for the night.

#### 6. Anxiety workshop –

70 people and 18 children have rsvp'd for the workshop which is next Monday. Parents and carers from Chisholm, Bede Polding, St Matthews and St Monica's are attending. Andrew is looking into childminding for the evening. Michael will organise the catering.

#### 7. Volunteer of the month–

Amy advised she has secured massage vouchers that could be used as prizes for a volunteer of the month initiative. The group discussed the many ways beyond the CCG that many people volunteer within the school who all deserve acknowledgement. It was agreed this initiative would need greater consideration and may be suitable for a specific occasion as was done for volunteers for the fair last year. We will see if the massage vouchers can be used for prizes at the trivia night later in the year or in relation to the A-thon.

#### 8. Trivia Night –

Amy recommended postponing the date of the Trivia night as it was scheduled for a Saturday in the school holidays following a pupil free day. Additionally KSTP have organised a trivia night for a date close to ours.

Mel has suggested she has an uncle who runs a weekly trivia night at a pub in Stockton. He has access to a multitude of questions and may be interested in assisting with hosting the trivia event for us. He has previously done a school trivia night for family.

*The date of Saturday the 24<sup>th</sup> August 6pm was decided for the trivia night. The event will be Adults only and BYO food and drink. Alcohol will be permitted. We will investigate costings to see if we can provide nibbles or platters on the tables. Seats will be sold individually rather than by a set table.*

*Mel will contact her uncle to confirm his availability.*

*Amy will organise for a copy of the school letter authorising a request for donations to be distributed to the group. Prizes will need to be sought soon. The group discussed running a silent auction or doing a gift bola similar to the jar bola run at the fair. Balloons can be used for this idea. A coin toss was also discussed as a fundraiser.*

*Andrew will speak to Karen about the possibility of obtaining any prizes from the sports groups who conduct clinics and workshops at the school.*

*Amy will do an asset register to identify any items leftover from the fair and list any newly obtained prizes.*

*Andrew will list the event on the parent calendar. A save the date will go out soon.*

**9. Naidoc week –**

*Week 1 of the school holidays is Naidoc week. The group discussed replacing the Aboriginal artwork murals on the walls that are faded and damaged during this week.*

*Belinda made contact during the meeting with a contact at Jarara, the Indigenous Catholic education unit that may be able to offer assistance with the artwork revamp and other possible Naidoc week activities.*

*Bunnings may be able to assist with materials for an upgrade of the murals. Each mural has a plaque identifying that they were created in 2000.*

*The contact at Jarara suggested they would be happy to organise a team and possibly a group of Bede students to work with the school in term 3 to revamp the murals. An announcement of the project will be made in Naidoc week in week 10.*

**10. Project update Playground–**

*Amy has organised a meeting with Luke Hilder who installs playgrounds to discuss costings and any foreseeable limitations. Those interested will meet first to discuss the various options such as a traditional playground, sensory equipment, jumbo games, long jump redesign, storytelling chair and story space. Amy will send an appointment through the group chat for a get together.*

**11. Athon –**

*The group discussed a colour run as the theme for this years A-thon. It was suggested that if we do a colour run that this be done in the warmer weather as it may incorporate water.*

*Both a do-it-yourself option or package options are available. Parent help will be required for either option. Sporting celebrities could be contacted for their involvement. An obstacle course was suggested. Sponsors could be sought for each colour station and could be colour themed. 5 colours are available from suppliers. The group discussed doing a bbq and a dance at the end of the run.*

*The package option offers a prize for each child which may either encourage generous donations or place extra pressure on families.*

*It was thought that the process of prize distribution may be fairly labour intensive and challenging depending upon how late in the year the colour run is held as prizes can take up to 8 weeks for delivery. If left too late prizes may not arrive until the holidays in which case they would require distribution the following year. This would prove particularly difficult for the year six or any families leaving the school.*

*Consideration will be given to younger children and also any children with sensory concerns so as to not make the experience overwhelming. A modified experience may be required.*

*Andrew suggested the risk assessment may be comprehensive.*

*Some other ideas were briefly discussed - Walk on the wild side – jungle\safari\animal, Walking on sunshine, Bee healthy and walk – insect, A walk down memory lane – characters from history, Walk like an Egyptian, Hollywood walk of fame, Walk on water – aquatic, Walk the plank – pirate. More investigation and discussion is required.*

**12. Update of Constitution and CCG Committee roles document.**

*The executive committee will meet to discuss an update of the constitution and the CCG Committee roles document.*

**13. Next meeting –**

*Tuesday 18<sup>th</sup> June 7pm.*

**14. Close of Meeting**